



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

BRAHMAPUTRA DEGREE COLLEGE

**P.O, BAKULGURI, P.S, DHAKUAKHANA, KHERTKATA GAON PANCHAYAT,
DIST. LAKHIMPUR, ASSAM- 787055**

787055

brahmaputradegreecollege.edu.in

SSR SUBMITTED DATE: 01-03-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The Brahmaputra Degree College was established in the year 1993 by the educational zeal of the visionaries and by the dedicated efforts of the local community of greater kherkata area belonging to the Dhakuakhana sub division, in the Lakhimpur district of Assam, with Bakulguri as its centre of location. The college was envisioned and established as a source and centre for the dissemination of the value of higher education so that its benefits could be reaped by the students from the remote rural community and its adjacent areas with 90% of the students belonging to the ST (Mising) community. The college is affiliated to the Dibrugarh University and received UGC recognition under Section 2F and 12B of the UGC Act 1956. The college has introduced CBCS Courses in its curriculum in the year 2019 and at present the college offer courses only in the arts stream.

The college has completed glorious years of journey since its establishment and today it is able to offer good infrastructure, a host of well trained and experienced faculties, efficient administration and wide repertoire of courses in arts. The institution place great importance on the student's overall academic excellence and skill development in order to tune them up to be able to face the challenges of today's competitive world. We train students to be morally sound, socially conscious and intellectually capable so that they are an example and an asset for the society. The college has adopted and adapted to the latest educational methods in order to provide best system of education required in the world today.

The College has an adequate playground, Multi-gym facility, NSS Unit, Two storied Girls' Hostel and a Library. The College is provided financial support for the infrastructural development by University Grants Commission, State Government and Mising Autonomous Council. The State Government has sanctioned an amount of Rs.1 Cr. for infrastructural development of the College.

Vision

Vision of the College:

To make accessible for all, affordable and excellent centers of higher education in order to create an environment of acquiring academic knowledge and skill development with high social values.

Mission

Mission of the College:

To provide affordable but value based and quality education by identifying hidden talents in their respective chosen streams and provide opportunities to realize their full potential in order to shape them into accomplished and capable persons of the country.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The College has an adequate playground, Multi-gym facilities, a two storied Girls' Hostel. The college has 45 Bighas land and having charming green environment. Almost 80% of students get scholarship from Govt. of Assam.
2. The college has been providing Free admission to economically weaker/BPL students sponsored by Govt. of Assam The students come from economically backward family so we are providing free admission to them.
3. Low fees structure in comparison to other colleges such that higher education is affordable to the economically weaker students. Students could not afford the higher amount of fee structure, so college offers low free structure to students.
4. The College completely adheres to the Academic Calendar. A class Diary is maintained by every department for every teacher recording each and every class taken and other activities executed.
5. A number of curricular activities are regularly carried out by NSS, IQAC and WOMEN CELL. The teaching and non-teaching staff of the college has been dedicating to make students as good citizen of the country.
6. The has four(4) nos of Ph.D Degree holders Teachers and presently one teacher is pursuing Ph.D Degree. It is mentionable that 17 (Seventeen) nos of Teachers completed their minor research project successfully during the period of 2014-16 & 2015-17
7. The College has a Canteen.
8. The College library is consisting of 4,498 of difference Books.
9. The College has a Motor Cycle which is provided by the Govt. of Assam in the year of 2022.

Institutional Weakness

1. Most of the students comes from poor family and rural background and the lack of communication skill.
2. 90% Students belongs to ST (Mising) community
3. Communication with the alumni is not satisfactory.
4. Lack of meritorious student's enrollment. Since the college has been situated in a rural and educationally backward environment and the feeder schools have no quality product of students.
5. There is a poor Internet facility for smooth communication
6. Near about 45% Teachers are non-Sanctions which are working dedicatedly in Non- Sanctioned post
7. Some student get married before course completion
8. Limited range of programme option, since the college has been providing only Arts stream. Students need

more options.

9. Lack of residential facilities for teacher within the college campus.
10. The college has limited focus on research activities.
11. Lack of full-fledged health care centre.
12. Lack of strong student's placement strategy.
13. This area is affected by flood in every year.
14. Lack of ICT facility till last Session but in present time we are able to working with ICT facility.

Institutional Opportunity

- 1 Nearly 90% of students are from socially and economically backward which represent ST. The Institution has great opportunity for overall progress of such students.
- 2 The College has an adequate playground and Multi gym facilities and thereby the institution has a great opportunity to its students to develop themselves in the field of Games and Sports.
- 3 The College can Provide coaching for the various competitive examination is an important opportunity for the progress of the student.
- 4 Improving teacher quality by virtue of making them to pursue Ph. D attend Seminar, workshop, conference, writing of book and research papers.
- 5 Scope for development of soft skill.
- 6 The College can start P. G. Programme under regular mode.
7. The College has the opportunity to start various programmes of studies which are relevant in the local context having focus on the skill development/ agriculture/ self help group production and marketing.

Institutional Challenge

- 1 To promoting creative and innovative spirit and thinking among the student and the teachers.
- 2 To achieve 100% result.
- 3 Making whole campus Wi-Fi facilities.
- 4 To enhance employment/ placement avenues.

- 5 To enhance the confidence level of students who belongs to the socially and economically disadvantaged groups.
6. Research work for industrial and social application.
7. Making the institution a model college
8. Encourage economically and socially backward for students for competitive job placement.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Brahmaputra Degree College is affiliated to Dibrugarh University. The college has followed the academic calendar and curriculum designed by the university. Through the academic committee of the college, it ensures timely and effective curriculum delivery with a planned and documented process. Before the beginning of the new session, the time plans are prepared that incorporate academic sessions, remedial or tutorial classes and other curricular as well as co-curricular activities. For effective implementation of the curriculum the faculties are encouraged and given utmost importance in orientation of the teacher for student friendly practices and fruitful classroom teaching.

As per the roles and regulations of the affiliating university, the college gives importance on continuous evaluation of student achievement through sessional examination, unit test, departmental seminar participation, group discussion, assignments, etc.

To enrich the curriculum, crosscutting issues relevant to environment and sustainability, gender, skill enhancement, human values, women studies are selected from the curriculum. Apart from this, the NSS unit, Women cell and IQAC organises various programmes on environment, gender sensitization, women empowerment, etc.

Before the end semester examination, every teacher has to submit the syllabus completion report to the principal. At the end of the academic session, internal academic audit has been executed in the college annually to find out the strength, weakness, opportunities and challenges of each department. The college authority takes regular feedback from the students and head of the departments regarding the syllabus completion, result of the sessional examinations, students' attendance, etc. Moreover, feedback from students, teachers, parents and alumni are collected to develop the teaching-learning process and quality education.

Teaching-learning and Evaluation

The Brahmaputra Degree College pays special attention to the aspect of teaching, learning and evaluation as teaching, learning and evaluation are the most important part in the students over all personality development. The aspect of teaching learning and evaluation deals with the institution's effort to the serve the students of different backgrounds and abilities, beginning with the enrolment to the guidance throughout their course of journey in the college and beyond. As such, all activities related to the educational aspects of students are provided in details in the aspect of teaching, learning and evaluation.

The institution has drawn up all necessary aspects to coordinate the mechanism for the smooth conduct of educational activities. The student profile, process of admission, reservation norms, catering to student diversity, teaching process of the college, teacher profile and quality, evaluation process and reforms, performance and learning outcomes, students satisfaction survey etc. have been recorded and response provided accordingly to assess the nature of a educational activity of the college.

The administrative head of the institution along with the teaching faculty and the office staff of the college work in unison towards achieving the goal of academic excellence of the college. Classes are conducted regularly according to the academic calendar and special classes like tutorials, discussions, interactive sessions are conducted on need basis. Timely evaluation through internal process like unit test, sessional examination, assignments etc. are done to assess the student's from time to time. The faculty members are pursuing Teacher Induction Programmes, Refresher Courses, PHD. Programmes etc. in order to enhance their professional competence. Participation and Organization of Seminars, Discussions, conferences are encouraged to be undertaken by the teaching faculty. Overall the college is committed to provide quality education to students by qualified, competent and experienced teachers for the benefit of the student and the community at large.

Research, Innovations and Extension

The Brahmaputra Degree College always encourages its faculty members to undertake research activities whenever possible in spite of the limited opportunity in the college. The college has a set of ethics to prevent malpractices and plagiarism. The college authority extends all possible help to the faculty members for pursuing M.Phil & PhD and published research article. As a Result 4(four) faculties have already received PhD. Degree. Recently, one of the faculties from Assamese department is admitted to pursue PhD programme at Lakhimpur College (Autonomous). Many faculties have published research articles in various peer-reviewed and other ISSN and ISBN books and Journals. The Department of History organized one National level Seminar on '**Perspectives of Indian Traditional Culture Nuances in Diversity of North-East India with Special Reference to Assam**' in 27th & 28th November,2020.The college faculty members also presents their research paper in different seminars and conferences organized by different colleges and Universities across the nation. .17 numbers of teachers including Librarian has completed Minor research project under the sponsorship of UGC in the session 2014-16 and 2015-17.

The college has execute various extension activities through **NSS, IQAC, different departments, Women cell, various cells and committees** on social, environment and other issues. The NSS unit of the college has been arranging a number of outreach programs like Swachch Bharat, environment awareness and other women related awareness programs. All the staff and students actively participated in these programs and help in fulfilling the objectives of the programs. The collage has adopted a village, **Bogari Dangdhara**. The college has been conducting many extension and outreach programs at the adopted village. The main objectives of adopting the village are for encouraging the students to learn social responsibility and collaborate with the village for raising awareness among the villagers on health, education and environment related issues. The college has collaboration with **Harhi College** and **Dhakuakhana Collage** for exchange of students and faculty and other activities.. It has also collaboration with **Thalua Hampad Sangrakhn Samittee and Asom Sahitya Sabha (Kherkata Dangdhara Sakha)** for various awareness programmes, social activities and computer education respectively.

Infrastructure and Learning Resources

Brahmaputra Degree College was established on August 5th 1993 as General Degree College. The college got permanent Affiliation under Dibrugarh University up to three year degree course in arts general standard w.e.f the academic session 2007-2008. The college has adequate, well to do Infrastructure. The college campus is covering with 45 Bighas of land, where the administration buildings, library building, classrooms, digital classroom, conference hall, women hostel building are set up.

At present the infrastructural development of the college is progressive and the budget is prepared annually. Accordingly different schemes are undertaken every year for improving the infrastructure of the institution. There are 24 computer sets with updated versions. They help students and teachers to develop their software knowledge and programming. Internet and Wi-Fi facilities are available in our college. The entire campus is Wi-Fi enable with internet connection internet Bandwidth speed is 20 MBPS.

The college has recently built a new library building with all physical facilities total area of library is 1800 sq. ft. The library is well equipped with large number of books, journals, Magazines . The college purchases books from time to time as per the funds availability and books requires. There are available text books covering the syllabus of the under graduate programme. The library is used for both teachers and students. The library is operates through newly computerized systems. The library is operating through an ILMS(Integrated Library Management System. The library operates through an ILMS called SOUL with fully version 3.0. Year of automation December,2022.

The college has the basic facilities for sports. Sports activities are highly encouraged by the college both the students and the teachers. The college campus is having football playground, Cricket pitch, Volleyball etc. Other supporting facilities like gymnasium are provided within the campus.

Student Support and Progression

For facilitating the creation of a learner centric and conducive environment for quality education, establishment of a College Students' Union is mandatory in every institution. There is existence of a Students' Union Body in our College named "Brahmaputra Degree College Students Union". The Union Body is formed by the election procedure. As per the constitution, the Union body is comprised of student's representatives bearing different portfolios. The Brahmaputra Degree College Students' Union is representative's body of the students Community. The students' Union always stands for the interest of students and makes contribution for the all-round development in various activities. The union body comes forward to co-operate with the college authority and the various academic and administrative committees of the college in the maintenance of academic ambience and discipline.

Our Institution provides an environment for students to improve their leadership and interpersonal skills and also help them increasing their self-confidence. Our College creates a platform for the active participation of the students in various administrative and academic bodies including Spots Committee, Cultural Committee, Magazine Committee, Library Committee, Career Counseling Cell and Students Welfare Committee etc. Students are invited to express their view points. They share their problems and also suggestions regarding the betterment of facilities of the College. Our departments organise different student centric programmes and activities in every academic session and students participates with zeal and enthusiasm. Students are actively participate in organizing different activities and events like Quiz Competition, GK Competition, Freshers and Farewell parties etc. Student participation in organizing bodies like Literary and Cultural Committee, Magazine Committee, Anti-ragging Committee, Redressal of Student Grievances Cell, IQAC, Sports council, Career Counselling Cell is remarkable.

The college organized moral values tutorial classes for students belonging to backward communities.

The Alumni Association of our college is progressing now, but due to the remoteness of the locality it is not up to the mark.

The above activities enhance students' communication skills, management skills, leadership skills, team work, time management, resource management skills and builds confidence in each student.

Governance, Leadership and Management

Brahmaputra Degree College was established for the common purpose of advancement of knowledge to be disseminated to the surrounding areas. Since the day of establishment, the institution has been trying to carry on the vision and mission to its ultimate goal. In the institution, the Governing Body is the sole decision making authority and the principal as the ex-officio secretary, plays the vital role in governance and management. The institution has well decentralization system in management where in the various duties and responsibilities are distributed among the various sub committees. The IQAC of the College appraises the continuous improvement of teaching performances and behavioural attitude of teachers through accumulating performance appraisal formats and students' feedback. The parents and guardians are frequently involved to solve some student-centric problems through amicable discussion. During the last few years the college has obtained some financial grants from the UGC, State Government, local MLA and MAC for the development of infrastructure, College library, College playground etc. and the released fund has been utilized properly up to this date. The utilization certificates are submitted to the funding authority after completion the work. Moreover all the college accounts are checked by the Govt. Auditor annually and the college follows the suggestions and recommendations of such audit reports. Of course an internal audit has been done earlier to minimized the errors in financial matters. The college conducts Internal Academic Audit every year to encourage the faculty members in pursuing the research related activities. For this intension, a Research Extension Committee has been constituted to keep an eye on the research oriented activities and to provide for necessary information. Besides, the college has an active students' union body which works in the co-operation with the college authority. Every academic session, the college celebrates the College Week under the leadership of union body and the guidance of faculty members. The IQAC in collaboration with the NSS unit arranges some extension activities through which the college family can strengthen community relationships and connection with the people of different areas.

Institutional Values and Best Practices

An Institutional value or quality is considered an important and typical feature of a particular society, institution or group, usually because it has existed for a long time. These are intrinsic guidelines, not dependent upon a particular situation, for making strategic choices that shape longer term behavior, which determine what may be expected from that institution. It maintains the highest academic standards and professional ethics, fairness and honesty in all endeavors of a institution. It helps to contribute National development, fostering global competencies among students, inculcating a value system among students, promoting the gender equity sensitization spirit and quest for excellence.

Brahmaputra Degree College has a strong work culture that is based on inclusivity. It observes highest ethical standards in all activities. Equal opportunities are provided to all individuals irrespective of gender, caste, religion, language or other status. Safety and security along with gender equity and friendly working atmosphere are the issues of prime concern. The institution is very conscious of generating less waste and

recycling of used materials and at the same time it initiates for greening the campus through tree plantation. Different sports and cultural activities are organized inside the college to promote harmony.. Besides all the said programmes, the IQAC, NSS and Women Cell of the college have organized many health related, environment related awareness camps like Covid 19, observation of anti tobacco Day, the Fundamental Rights & Duties, Voters Day as well as direct physical involvement in the neighbouring society`s burning issues like embankment erosion, causes of flood etc. so that awareness spreading fast and get benefitted by all members of the society. Apart from preparing a sound academic foundation of the student community, the college constantly works upon to develop them as better citizens of the country. The faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the “unity in diversity” of our motherland.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BRAHMAPUTRA DEGREE COLLEGE
Address	P.O, Bakulguri, P.S, Dhakuakhana, Khertkata Gaon Panchayat, Dist. Lakhimpur, Assam- 787055
City	DHAKUAKHANA
State	Assam
Pin	787055
Website	brahmaputradegreecollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Gunindra Nath Pegu	03752-9435393305	9435393305	-	brahmaputradegreecollege1993@gmail.com
IQAC / CIQA coordinator	Dhrubajyoti Konwar	03752-9613696823	9613696823	-	gnpegu2015@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	06-08-2008	View Document
12B of UGC	17-07-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	P.O, Bakulguri, P.S, Dhakuakhana, Khertkata Gaon Panchayat, Dist. Lakhimpur, Assam- 787055	Rural	27.855	3326.89

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HS	Assamese	60	55
UG	BA,Assamese	36	HS	Assamese	190	176
UG	BA,Economics	36	HS	English,Assamese	10	5
UG	BA,Economics	36	HS	English,Assamese	10	4
UG	BA,Education	36	HS	English,Assamese	10	0
UG	BA,Education	36	HS	English,Assamese	55	54
UG	BA,Elective Assamese	36	HS	Assamese	10	4
UG	BA,History	36	HS	English,Assamese	30	30
UG	BA,History	36	HS	English,Assamese	20	15
UG	BA,Political Science	36	HS	English,Assamese	50	48
UG	BA,Political Science	36	HS	English,Assamese	50	48
UG	BA,Hindi	36	HS	Hindi	10	1
UG	BA,Sociology	36	HS	English,Assamese	35	32
UG	BA,Sociology	36	HS	English,Assamese	40	39
UG	BA,Philosophy	36	HS	English,Assamese	20	20
UG	BA,English	36	HS	English	200	177

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				14			
Recruited	0	0	0	0	0	0	0	0	12	2	0	14
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	11	2	0	13
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	9	0	0	9
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	10	2	0	12
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	1	0	4
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	7	0	0	7
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	182	0	0	0	182
	Female	140	0	0	0	140
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	11	4	3
	Female	3	8	4	2
	Others	0	0	0	0
ST	Male	68	66	63	82
	Female	58	86	78	54
	Others	0	0	0	0
OBC	Male	2	7	1	1
	Female	1	2	1	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	1	0	1	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	1	0
Total		135	180	153	142

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. As an affiliating college, the college does not have much option to choose multiple subjects without the permission of the affiliating University. However, the college always tried to comply with the NEP by
---	---

	giving students the opportunity to choose subjects of their choice under CBCS system. It has focused on offering in the college while maintaining interdisciplinary concepts related to one another.
2. Academic bank of credits (ABC):	2. As per NEP – 2020 adopted by HEIs, the College has been given the obligation to follow the guidelines issued by its affiliated universities which provides advice to its affiliated college. Therefore, the college has also started following the recommendations of the NEP and is preparing to allow a student to exit after completion of four years according to his requirements to achieve the desired diploma or degree only by acquiring subjects of choice. It also allows students to move around easily to the college of their choice.
3. Skill development:	3. As part of the preparations for the adoption of NEP-2020 in the college, the college is doing its best to apply for introduction of add-on courses in 13 subjects which is in process and will probably get permission shortly from the affiliating University.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	4. To stimulate the Indian system of knowledge, the affiliated University has prescribed various Indian systems of knowledge in many courses of subjects offered in the college. Indian moral knowledge is prescribed in Philosophy, Indian Social system is included in Political Science, Sociology and Indian can be felt in History. In this regard, the college recommended faculties to join several national and international programs to develop their said skill.
5. Focus on Outcome based education (OBE):	5. Upon completion of the course, students are expected to have a value based degree where they can think critically, judge critically and analyze critically about their acquired knowledge and transfer the idea to the next generation for profit. As a single stream arts college, the college has always strived to create value based education which will benefit the students in developing a strong character which will create harmony in the society.
6. Distance education/online education:	6. To reach out to the unreached, the college has applied for setting up of two distance learning centers one from Dibrugarh University and the other from Krishna Kanta Handique State Open University through which the college can help a large number of students to get both UG and PG degree in many subjects.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
322	320	302	342	313

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	10	10	10

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
32.12	25.66	61.14	81.91	18.42

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Brahmaputra Degree College is affiliated to Dibrugarh University. The college has followed the academic calendar and curriculum designed by the university. Through the academic committee of the college, it ensures timely and effective curriculum delivery with a planned and documented process. At the beginning of the academic session, the time plans are prepared that incorporate academic activities of the semester, seminar, group discussion, tutorial classes, field studies and other curriculum as well as co-curricular activities. The academic committee prepares the class routine for smooth functioning of the classes, so that the curriculum will be delivered within the scheduled time frame. At the time of admission, prospectus, academic calendar and class routine have been given to the students to ensure an active participation of the students in acquiring the curriculum. At the beginning of every academic session the college publishes a prospectus where all necessary information are provided to the students including courses offered, course designed, student strength in every department, faculty members, etc. At the beginning of the course, students are counselled regarding the reference books, roles and regulations under (CBCS) semester system.

For effective implementation of the curriculum the faculties are encouraged and given utmost importance in orientation of the teachers for student friendly practices and fruitful classroom teaching. The head of the departments monitor departmentally and the college authority (vice principal, academic), IQAC and academic committee monitor the whole process. The college authority takes regular feedback from the students and head of the departments regarding the syllabus completion.

The academic committee of the college prepares academic calendar based on the calendar prepared by the affiliating Dibrugarh University for the whole academic session consisting of two semesters.

As per the role and regulations of the affiliating university, the college gives importance on continuous evaluation of students' achievements. The students are continuously evaluated through two sessional examinations, unit test, attendance, departmental seminar participation, group discussion and assignments in each semester. The marks of each sessional examination are notified in the departmental notice board. Departmental teachers analyse the result of the sessional examinations and discuss with the students.

In the end semester examination, 20 percent mark of each paper has been evaluated by the concern teacher on the basis of continuous internal evaluation. This 20% marks are evaluated 10% from two sessional examination, 5% from attendance and 5% from project, assignment, participation in group discussion, seminar etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

As per the Curriculum offered by the affiliating university, we have selected the following crosscutting issues relevant to environment and sustainability, gender, skill enhancement, ethics, human values and women studies, which are compulsory or optional paper in the curriculum.

In the 2nd semester, environmental science is a compulsory subject for all students in the 2nd semester. It gives opportunity to the students to know the basic concept of environment, ecology and ecosystem, biodiversity, pollution, preservation of natural resources and social issues and the environment.

From the various optional papers of skill enhancement course (SEC), the college has selected the National Service Scheme (NSS) in the 3rd and 4th semester. In the 3rd semester NSS and Youth Development paper aims to kindle the students in social awareness, to work with and among people, to develop awareness and knowledge of social realities, to engage themselves in creative and constructive social work, to enrich personality and to gain skills in the exercise of democratic leadership. The paper NSS in Social Economic Development in the 4th semester aims to make understandable about environmental issues and disaster management, role of entrepreneurship in social development etc.

Sociology honours 3rd semester has a paper on sociology of gender. The course introduces gender as a critical sociological lens of enquiry in relation to various social fields. It also interrogates the categories of gender, sex and sexuality, differences and inequalities, power and resistance.

Gender and Violence is a generic elective paper of 4th semester sociology. This course attempts to provide an understanding of the logic of that violence, awareness of its most common forms and tries to equip the students with a sociologically.

In the 2nd semester department of education has a generic elective paper on Gender and Education. The course has made aware the students about concept of gender and education, gender biases, gender inequality in education and in school and laws, articles and policies related to gender equality.

Political science honours 5th semester has a Discipline Specific Elective (DSE) paper on Human rights. This course attempts to build an understanding of human rights among students through a study of specific issues in a comparative perspective.

In the 3rd semester, Philosophy general elective (GE) has paper on Fundamentals of Indian Philosophy. This paper intends to acquaint the students with the basic problems of Epistemology and Metaphysics in classical Indian Philosophy.

Applied Ethics is the generic elective (GE) paper of Philosophy 4th semester. This paper aims at acquainting the students with basic ideas of applied ethics concerning value of life, environmental ethics and professional ethics.

Assamese honours 6th semester has a Discipline Specific Elective (DSE-4A) paper on Special Author Gyanpith awardee Dr. Mamoni Raisom Goswami. This paper devoted to her contribution to the Assamese language, literature and culture.

Apart from this, programmes like International Women Day, National Girl Child Day, Gender sensitization, World Environment Day, etc. are organised by the Women Cell, IQAC and NSS unit of our college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 32.92

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 106

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 78.7

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
177	142	153	180	135

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
200	200	200	200	200

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
85	70	75	87	67

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
85	70	75	87	67

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 23

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Education is the process of facilitating learning and the acquisition of knowledge. As such, the Brahmaputra Degree College strives to ensure that the teaching- learning process involves assessing the learning needs, learning objectives, teaching-learning strategies, implementation of various methods and evaluation of learning process.

The teaching-learning process comprised of the following:

1. An Academic Calendar is prepared before the start of the semester taking into consideration the Academic Calendar of the affiliating University.
1. The Academic Calendar consists of the curricular, co-curricular and extra-curricular activities to be carried out during the semester.
1. The academic committee of the college prepares the class schedule and the course plan is prepared by the respective departments. The course file is prepared before the start of the classes.
1. Teaching and evaluation plans are finalized on the basis of the instructions issued by the affiliating University.

5. IQAC in co-ordination with the Academic Affairs Committee monitors and analyses the strength and weakness of various departments and makes its suggestion for necessary improvements wherever required. The IQAC also co-ordinates with the all departments regarding implementation of the various orders issued by the competent authority.
6. The interactive question-answer sessions/quizzes are arranged by the teachers. Students are encouraged to ask more and more questions in the class.
7. In order to develop the collaborative learning, the students are given group assignments and group presentations. In addition field visits, community services and educational tours for the students are also arranged.
8. To promote independent learning, the students are given assignments and tutorial sheets.
9. In addition to this the Institution uses the services of the well-stocked and Digital Library to enhance the students learning resources.
10. The Institute uses ICT tools like LCD Projectors, Computers with internet connectivity, Laptops, Digital Printers, Zerox facilities etc to aid the students in collecting learning resources.
11. Advanced learners are promoted by encouraging participation in seminars, workshops, discussions and also in college magazine, wall magazine write ups to expand their knowledge. While remedial and extra classes are held for slow learners. The slow learners are also paired with the fast learners which have a positive impact on the learning level of both the groups.
12. Students are also encouraged to participate in various national/local seminars held in the college and other institutions in order to provide exposure to different

knowledge base.

13. The institution undertakes the steps to monitor the quality of learning by the following means-

*The Institute conducts two sessional examinations during every semester.

*The home assignments are given to the students.

*The tutorial sheets are given to the students.

*The subject quizzes are held in the classes.

*Group presentations are made by the students.

*Also through the feedback taken from the students during and at the end of every Semester.

14. Special Spoken English course for the students are conducted for the students of the College by the department of English in order to tune up the language skills of the Students, majority of whom are from the vernacular background.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	10	10	10

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 65.52

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	06	06	06

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The Brahmaputra Degree College has constituted an Examination Committee to manage all examination related activities of the college. The committee is constituted by a senior Faculty member as Coordinator and other teaching, non teaching staff as members for the smooth conduct of examinations. The end semester examination is conducted by university, and the students appear at centre allotted by the university.

The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end semester examinations.

For conducting the internal assessment test, a department level coordinator/committee is constituted for smooth conduction of internal assessment.

· Time table for test is prepared well in advance and communicated to the students earlier.

- Proper seating plan is followed for internal assessment tests and it is displayed on the notice board.
- After evaluation of internal assessment answer scripts, the scripts are shown to the students to check any discrepancy or doubt in checking.
- If they come across any doubts, clarification is given by faculty to enables them to fare better in future.
- By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.
- After preparing the assessments report by faculty it is shown to HOD and a copy is submitted by the concerned faculty to the department.
- The final internal assessment marks are calculated on the basis of attendance, marks of sessional examination and seminar/discussions/home assignments and the records for which are maintained in the respective departments.
- Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the centre superintendent and the same reported to the university immediately through centre controller (University representative).
- University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.
- After examination, the answer scripts evaluated at different evaluation centre designated by university and final result is declared.
- If student has any grievances related to evaluation of university answer scripts, student can apply for challenge evaluation/scrutiny.
- University declared the result of challenge evaluation/scrutiny after completing the process university website

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The college follows the curriculum designed by the affiliating university. The curriculum has well defined Programmes Outcome and Course Outcomes. The programmes and programme outcomes of different subjects are to gain knowledge on different subjects, develop rational thinking among students to make them competent in career oriented and skill enhancement courses. The programmes and programme outcomes for all departments of the college are maintained in the departmental register and also regularly updated. The college communicates the information of all the programmes and courses of the college

through counselling by the respective departments and also published in the college prospectus. Awareness on programme outcomes and course outcomes are promoted through every interaction with the institution.

Programme Outcomes are broad based statements that describes the accomplishments which the programme aims at, and these are to be attained by the students by the time they complete the programme. Programme Outcomes incorporate many areas of inter-related knowledge, skills and positive personal characters that are to be acquired during their course of study in the college.

Course Outcomes are direct statements that describe the essential and enduring disciplinary knowledge, abilities that the students should possess and the depth of learning that is expected upon completion of the courses. The course outcomes are prepared by the respective departments in consultation with the faculty members and are clearly specified and communicated.

Attainment of programme outcomes and course outcomes are evaluated by the institution. The college aims at the holistic development of students. It has been continuously working on the attainment of the outcomes. It focuses to provide very confident learners with sound knowledge, skills, character and values.

The programme attainment and course attainment of the college is evaluated through various methods. The result of the university examinations are analysed course wise by the departments in order to measure attainment of course programme. The knowledge and skills are evaluated through continuous internal evaluation with the help of tests, seminars, home assignments, discussions etc. Course outcomes are measured through the performance of the students in the class, internal and external evaluations. The attainment of outcomes is evaluated by the college on the success rate of the students and their progression to the higher education. In addition, the departments also try to measure attainment of the students in other ways like, skills in creative/academic writings in college magazines, literary competitions, debates, essays, performance in cultural functions etc. Attainment is also measured through participations in seminars, workshops organised in the college. During social programmes through NSS involving general public, the students are observed and checked for their sensitive and social awareness. As a result of continuous and constant mentoring process many students of our college achieved commendable performance in various fields. Steps are also taken as per suggestion from stakeholder's feedback in order to enhance the overall attainment of students learning. These are the ways the college has followed for the measurement of attainments in programme and course outcome.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 71.28

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
66	34	74	79	20

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
66	42	92	109	74

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 7.5

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	7.50

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem for innovation and initiatives for creation and transfer of knowledge among the teachers and students. The students are shared especially with ideas and techniques of doing different types social works by which they may gain their self reliance and maintain minimum sustainability in their life. Water harvesting initiative taken at the college also add meaning to a ecosystem which transfer knowledge to the students for preserving and reuses water which has become a very burning issue all over the globe. NSS unit of the college contributes to the healthy and clean environment at the college. Volunteers of NSS unit always remain vigilant of any untidy campus and whenever any programs are conducted they remain alert to clean the campus in and out. The college library management system has also been replaced with the latest developed software viz. Soul, browsing system etc to cater the needs and aspiration of the students. Along with these facilities, the college also provides Wi-Fi network facilities with limited time bounds. The Solar light system has also installed by the college authority in limited numbers to save the power energy and to reduce environmental degradation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.14

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 2.07**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
08	02	13	05	01

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participated in social service activities leading to their overall development. The college runs effectively National Service Scheme. Through this unit, the college undertakes various extension activities in the neighborhood community.

The NSS unit of the college organized various extension activities like as tree plantation, road safety awareness, cleanliness, Swachh Bharat Abhiyan, Beti Bachou Beti Padhao, environmental awareness, plastic free awareness, run for unity, shramdan, etc. NSS also organizes seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, road construction, shramdan, National integrity, health checkup camp, census of school dropout students, run for unity, etc.

Other than NSS unit, the various departments and committees of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like environmental awareness, personal health and hygiene, road safety, tree plantation, erosion protection, plastic eradication, gender discrimination, rural economy, uses of local resources, etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden

personality of students and create awareness among students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Higher Education Department, Govt. of Assam awarded “Lekhak Sambardhana award” to **Mr. Suruj Bhuyan**, Assistant Professor, Department of Assamese under the Scheme of “**Bhasa Gourav 2021**” for his notable contribution to the field of Assamese Culture and Literature. In this award he was honored with a Certificate and a sum of Rupees Fifty Thousand (50,000) only.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 59

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	07	10	14	14

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 05

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

Brahmaputra Degree College was established in the year 1993 as General degree College. The college got permanent affiliation under Dibrugarh University up to three year Degree Course in Arts general standard w.e.f. the academic session 2007-2008. The college campus is covering with 45 bighas of land, where the Administrative buildings, Library buildings, classrooms, conference Hall, women Hostel building, Canteen are setup.

Classroom :

In total, there are 12 classrooms (each with a seating capacity of 40 students). Furnished with teaching aids like board, teachers table, students desks etc. for classes of all subject. This is done following a weekly routine for both B.A Honours / Major and General/ Generic Course to diffuse the present load of 200 students for the most effective and balanced utilization of resources.

ICT Facilities :

In term of computing equipment, there are 24 desktop computers, 01 projectors, 02 Laptops to address the day to day requirement of power point presentation and providing lecture handouts to students. There are 02 Laser Jet Printers, 02 Xerox work centres and 04 scanners are provided across the campus for academic and administrative purposes.

Cultural activities :

The college organizes cultural programme likes songs, dances, quiz competition etc. by the students of the college at the beginning of each academic session. In the college sports week, the college is also performing with songs and dances every year. Besides, other auspicious days like Independence Day, Republic Day, Teachers day, Gandhi Jayanti and other significant dates associated with great personalities are also celebrated with due respect and veneration.

Sports Activities :

The college has the basic Facilities for sports. It has ample areas where the students engage in outdoor sporting activities like football, volleyball, cricket etc. There are common rooms for boys and girls, where the students of the college regularly play carroms, chess etc.

Gymnasium :

The college have a Gym Hall, where there are Several instruments for practices regularly. But, there is no gym instructor permanently.

Yoga Centre :

There is no Yoga centre in our college yet. But at the conference hall, students practice yoga from time to time. “International Yoga Day” is organized in our conference hall on June 21 every year. The conference hall is an advantage for the same.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 99.93

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
32.1	25.6	61.1	81.9	18.4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library**

Response:

The college has recently built a new library building with all physical facilities total area of library is 1800 Sq.ft. The library is well equipped with large number of books. The college purchase books from time to time as per the funds availability and books requires. There are available text books covering the syllabus of the under graduate programme. The library is used for both teachers and students. The library is operating through newly computerized system. The library operator through an (ILMS) Integrated Library Management System called SOUL with full version of 3.0. Year of automation December, 2022.

There is a library advisory committee which helps in guiding the library for effective services. The library committee meets at regular intervals for selection of books and other library material. They also suggest ways and means to improve the services. There are separate reading room for students.

The College Library is being taken care by one librarian, one library Assistant, Two library bearer. The files relevant to library and library services are well maintained and labeled for easy access to any of the Library staff. The College Library is being taken care by one librarian, one library Assistant, Library Technical Assistant and Two Library bearers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

There are 24 computer sets with updated version. They help students and teachers to develop their software knowledge and programming. Internet and wi-fi facilities are available in our college. Internet bandwidth speed is 100 MBPS. Extendable Wi-Fi access points are placed in various places and outdoor. All access points are routed to a Wi-Fi controller in the data centre where configuration and updates are maintained in a centralized fashion.

In term of computing equipment, there are one (01) projectors, 02 Laptops to address the day to day requirement of power point presentation and providing lecture handouts to students, 02 Laser jet printers, 01 Xerox work centres and 04 scanners are provided across the campus for academic and administrative purpose. Moreover, college installed CCTV camera around the college campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)**Response:** 21.47**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 15

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)****Response:** 99.93**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
32.1	25.6	61.1	81.9	18.4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 98.94

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
319	315	295	340	313

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.44

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	00	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 8.42

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
08	04	03	02	06

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
66	34	74	79	20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 14

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	01	00	01	03

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	18	00	12	05

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	01	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 45.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
60	00	51	55	61

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our College aims to provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcates values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings. So, from the time of its inception till today, the college has covered a glorious journey. Located at a remote area, it has tried its best to uplift the student community that mostly belongs to economically weaker section of society. In regard, the Brahmputra Degree College has achieved a great success. Many

of our students have joined in different work places, such as social service and political activities, defence force, teachers, self-employed etc. It is a great pride for our institution.

Though the Alumni Association of our institution is not registered but it is actively working for the promotion and betterment of the institution and it has strong bond between Alumni and present students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

Brahmaputra Degree College was established in 1993. It is situated in a rural and a remote area. From the day of establishment, the college is tenaciously trying to fulfill the crying needs of higher education of the youth of the locality who mostly come from agrarian community and economically backward families. The Governing Body, the Principal, teaching and non-teaching staff and students are all working together for implementing the Vision and Mission of the College.

Vision of the College:

To make accessible for all, affordable and excellent centres of higher education in order to create an environment of acquiring academic knowledge and skill development with high social values.

Mission of the College:

To provide affordable but value based and quality education by indentifying hidden talents in their respective chosen streams and provide opportunities to realize their full potential in order to shape them into accomplished and capable persons of the country.

To push on the vision and mission to the ultimate goal, the management system of the institution always gives importance in practising decentralization and participative management. The Governing Body is the apex body of the college in which the staff of the institution is accountable in all their academic and other corporate responsibilities. The body is constituted as per the directives issued by the Government of Assam as well as affiliating University. The structure of the body is, the president nominated by the state government of Assam, the Principal as secretary, the vice principal as ex-officio member, university nominees, guardian members, teaching and non-teaching staff members. Besides, more than 30 various committees are constituted where in the various responsibilities are allotted to carry out for greater interest of the college. The college administrative authority gives full freedom to the various committees and departments in preparing their yearly programmes, budget and other such related matters. The college academic committee discusses and finalizes all the important matters relating to admission, curriculum, syllabus, class routine and academic calendar. The heads of the departments play the role as ex-officio members of the academic committee. The committee asks the all faculty members to fulfill the objectives of the academic calendar. The teaching staff has kept hold of good communication with the parents and they frequently hold discussion on the progressive way of the students in all aspects. Apart from, the IQAC of the college monitors and co-ordinates all other committees. The committees prepare plans for quality substances and enhancement in various aspects and the Governing Body accepts the proposals. The decisions are implemented through the head of the departments and various sub-committees. Besides, the college has an active 'Students' Union Body' consisting of elected members. The principal of the college is the president of the body and in each academic session the students' union body is newly constituted by holding the college general election. Any student related issue considered to

be important is placed before the concerned authority and a healthy corporate life among all members of the College is built up.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Each stakeholder of the College holding the permanent post is engaged according to the rules and regulations prescribed by the UGC. The College implements all the plans & programmes of the affiliating university accordingly. The Governing Body is the sole decision making body which is constituted by the guidelines of Govt. of Assam. The body is represented by persons from various fields such as academicians, teachers, guardians etc. The president of the Governing Body is appointed by the state Government of Assam. The Principal of the college is the ex-officio Secretary and the Vice Principal as ex-officio member. Other members of the G.B are two nominated members from the affiliating university, two members from the teaching staff, one representative from the office staff, two members from the guardians and one member from woman guardians.

Under the Governing Body, the college authority has constituted some other sub-committees and cells to regulate and maintain all academic and non-academic activities relating to the institution. A few sub-committees enumerated as:

1. Building Construction Committee.
2. College Academic Committee.
3. Library Advisory Committee.
4. Admission Committee.
5. Internal Examination Committee.
6. Research Advisory Committee
7. Internal Compliance Committee.
8. Grievance and Redressal Committee for Sexual harassment.
9. NSS Advisory Committee.
10. Gender Sensitization and Complaint Committee.
11. Anti-Ragging Committee.
12. O.B.C Cell.
13. Committee for St/Sc.
14. Minority Cell.
15. Purchase Committee.

16. Students Feedback Committee.

With a view to taking shape the vision and mission, the College has been pursuing its efforts on enhancing quality in the aspects of teaching and learning. In this regard the principal of the college makes every effort for providing the basic needs of teaching-learning process and its improvement. The principal makes certain the effective application of the teaching-learning processes like-

- At the very beginning of each academic session, the principal holds a meeting with faculty members to prepare strategic plan for teaching and learning.
- Academic calendar ensures clarity, co-ordination and course plans.
- A proper class routine is prepared and provided to each department.
- Teachers are advised to prepare appropriate student-centric teaching methodologies.
- Each of the departments is encouraged to organize departmental seminars, field work, surveys, workshop, extension activities etc.
- Teachers are encouraged to attend refresher, orientation and short term courses and to participate in seminar, workshop etc.
- Teachers are asked to submit self appraisal reports.

The Principal of the college plays a significance role on supervising the teaching-learning process. The principal in co-ordination with the vice principal and IQAC keeps close watch on the academic performances of the students. Two sessional examinations are held in each semester according to the prescribed syllabus for internal assessment of the students. Each of the departments organizes seminars, group-discussions, and assigns home assignments to the students. Every academic session, the college celebrates the ‘College Week’ under the leadership of the ‘College students’ Union Body’ and the guidance of the faculty members. They are also given much encouragement to express their creativity in literature through writing to the college magazine.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The institution doesn't have any specific welfare scheme for providing financial help to the teaching and non-teaching staff. However the management of the institution provides financial help to the teaching and non-teaching employees in the time of urgency needs and on the occasion of festivals whose services are yet to be declared provincialisation. Other teaching and non-teaching employees working in the permanent posts fully enjoy all the benefits of the UGC and the state Government. Those welfare measures include-

- 1.NPS facility is provided for each teaching and non-teaching members working in the permanent post.
- 2.Promotional facility.
- 3.Loan facility for the Employees
- 4.Research facility.
- 5.Proper disbursement of government welfare schemes to all the employees.

With the exception of these measures, the college has some other welfare measures for both the teaching and the non-teaching staff. The College has individual departmental room for each department to smooth conduct of their departmental activities. For the non-teaching staff a separate room has been allotted with the available facilities of computers, printers, tables, chairs etc. The institution has a seminar hall where the departmental seminars, staff meetings etc. are held. Apart from these measures, the institution has various effective welfare measures for teaching and non-teaching staff.

- 1.Library facility.
- 2.Duty leave to attend conference, seminars workshop etc.
- 3.Study leave for orientation/Induction Programmes, Refresher courses. etc.
- 4.Casual leave.
- 5.Medical leave.
- 6.Maternity leave.
- 7.Canteen facility.
- 8.Teachers' Diary is provided to each teaching member.
- 9.Semester vacation for teaching staff.
- 10.Promoting the participation of students, faculty members and staff members in all co-curricula, extra-curricular, community development and social work.

Performance appraisal system for teaching and non-teaching staff

To know the continuous improvement of the teaching staff members, each teacher is given a performance appraisal format to fill up on the basis of various activities he/she has already performed in that particular year. The IQAC of the college collects the appraisal formats and submits to the college authority. The main specifications of performance comprise the educational qualification, paper taught at the undergraduate level, total classes allotted and attended, membership of the professional bodies, Orientation and refresher courses completed, workshop attended, Research papers presented in seminars,

Articles and Books published, other corporative activities etc.

Another performance appraisal system for teaching staff members in this institution is the feedback consigned by the students. For this purpose certain set of questionnaire formats are prepared relating to the aspects of teaching and learning process and distributed among the students. The students have to fill up the provided formats and to submit to the IQAC. The IQAC looks over the formats and the deficiency proved on any member is suggested self-reformation.

For the non-teaching staff, the collection of feedback formats from the students is not applicable for performance appraisal. The principal and the IQAC coordinator make the performance appraisal of non-teaching staff members through direct communicative approaches.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 6.9

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	03	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 48.28

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	02	03	09	02

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The development of an institution depends upon its availability of fund procuring from different sources. It is not only essential to making improvement of infrastructure but also academic work, library development, extension activities and beautification of the college campus as well. In this regard, the institution prepares good policies of resource mobilization to make concentration on achieving the goals and target ensuring responsibility and transparency. The major funding agencies of the college are the State Government, the UGC, MLA funds and other agencies. Some funds are allocated for social responsibilities through NSS. As the institution is situated in a tribal area, (mostly Mising community) the Mising Autonomous council gives financial grant under their schemes from time to time.

The strategies adopting for resource mobilization and utilization of fund in the institution are-

- Application for UGC fund under different heads and schemes are processed.
- Processing of application for fund from Director of Higher Education, Govt. of Assam.
- Processing of additional fund from local MLA and MP.
- Application for granting fund from MAC.
- Fund Mobilization from personal donation.

The college has prepared well-defined policies and procedures for utilization of fund. Some outlines are-

- The Governing Body keeps an eye on effective and efficient use of financial resources.
- The funds from different heads are deposited in the college bank account.
- The fund is utilized properly for which it is allocated.
- The college construction committee, purchasing committee etc, have been constituted for smooth conduct the utilization of fund.
- After utilization, an Internal Audit is done through a Chartered Accountant and the records are kept well.

Internal and External Audit:

The institution performs internal and external audit in every financial year. In this regard, the college rigorously adheres to the financial rules laid by UGC, Government of Assam and any other funding agencies.

Internal Audit: The institution adopts internal scrutinization system on income and expenditure in every financial year. For this purpose, the G.B appoints an internal auditor locally, preferably a chartered accountant, for the session and he checks all the college accounts in every nook and corner of the proper utilization of the amount received from various sources. The auditor prepares a note which is finally approved by the G.B. The college follows the suggestions and recommendations of such audit report and minimizes the errors in financial matter.

External Audit: To conduct the external audit, the Government of Assam appoints an External Auditor for a particular period. The auditor looks over extensively the proper utilization of amount received from various sources on the basis of supporting documents and prepares a report showing any objection and suggestion. In this regard the Internal Audit performed earlier on some subsidiary funds, helps the auditor in doing his tasks.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) of this College has been playing a pioneer role to encourage and motivate the teachers and students in creating a congenial atmosphere for quality education since the day of its inception. For this purpose the Internal Quality Assurance Cell looks over the blueprints and processes every now and then in order to develop and improve the qualities of teachers and students. A few

practices institutionalized as a consequence of IQAC initiative are as follows.

I. Research work and creative writing:

The college IQAC always inspires the faculty members to enrich their research skills and to create a research environment in the institution. The IQAC makes the faculty members enthusiastic to pursue research programmes such as MRP, M. Phil, Ph.D etc. For this intension, the institution has embodied a research Advisory committee under the college IQAC to keep an eye on the research oriented activities. The committee helps the faculty members in providing information about the research project. The committee also provides relaxation in workload of extra duties to the researchers in the college hours and grants leave to participate in short term courses, various workshops and seminars, related to research activities. To develop the creativity of teachers and students in literature, the college magazine is published annually where the creative writings of the students and teachers is readily exposed.

II. Organisation of Extension Activities:

The college Internal Quality Assurance Cell (IQAC) has a crucial role in encouraging various committees to arrange many extension activities. The NSS Unit of the College involves in most of the activities and offers good collaboration with the IQAC. In this institution, these activities are regarded as a set of techniques and tools which can strengthen community relationships and connections among the people of the locality. Some of such important activities are-

1. International Yoga Divas is celebrated on 21st June every year to promote national integration.
 2. International women's Day is celebrated on 8th March every year to raise awareness about gender equality in all spheres of life.
 3. World Anti-Tobacco Day is observed on 31st June to draw global attention to the tobacco epidemic and the preventable death and disease it causes.
 4. World Environment Day is Observed on 5th June to focus on the importance of the environment and to remind people that nature should not be taken for granted.
- Bishnu Rabha Diwas is Celebrated on 20th June to commemorate the contribution of Kalaguru Bishnu Prasad Rabha in the field of social work, music, dance, painting, literature etc.
 - 3. Internal Academic Audit:

Internal academic audit has been executed in the college annually to find out the strength, weakness, opportunities and challenges of each department. The college IQAC conducts the academic audit very smoothly on the performances of each department by supervising the progress and completion of course curriculum. It is the Key to holistic development of the students in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equality is one of the key challenges, facing society today. The institute conducts regular gender equity promotion programs as such Beti Padhao Beti Bachao, observation of International Girls Day, Women`s Day, and seminars like Role of Women in Rural Economy and Gender sensitization awareness camps. Guest speakers from prominent field are invited to deliver on the given topic which highlights the importance and the contribution of women in the society. Its unique work culture, healthy traditions and ethos have led to enroll of 51.09% girls student against 48.91% of boys student. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern of the college.

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighboring community, as is evident by the following facilities-

a.Safety and Security

1. Well-trained watchmen stationed across the campus.
2. Security checkpoints at all campus entries and exits.
3. Extensive surveillance network with 24 ×7 monitored control rooms
4. Rotational duty by all faculty members for discipline and security.
5. Strict implementation of Anti-Ragging, Anti-Smocking and Mobile Free Campus.
6. Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS volunteers.
7. Separate hostel for women with dedicated warden.

b.Counseling

1. Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.
2. Grievance Re-dressal Committee for students.
3. Gender sensitization camps like Women`s rights, Human rights, Gender equality, Female foeticide etc. are organized in neighboring rural areas.

c.Common Rooms

There are separate common rooms for both men and women with facilities of meetings and discussions.

d.Other Measures

Other measures of gender sensitization include:

1. Curriculum and Coursework.
2. Co-curricular activities.
3. Enrolment of 51.09% women students.

Other initiatives

Additional initiatives ensure active participation of students in co-curricular activities including sports and culture as such in College Week, inter- university competitions, inter –college competitions, inter-department competitions etc. which becoming now a compulsory core course in all under graduate programmes.

Community Outreach

The ‘Saikhik Sajagata Sabha’ and ‘Guidence & Career Counselling for Competitive Exam’ Programmes organized by NSS provides opportunity to women from all walks of life to get trained in entrepreneurship and self –employable skills. Moreover, NSS Unit and Women Cell has also organized free education camps periodically in the neighboring villages, which helps rural women in building awareness on health, hygiene and child education.

Besides the whole measures of gender equity, Brahmaputra Degree College has also regularly organized the national and international commemorative days, events and festivals as such celebrating of Independence Day, Republic Day, Teachers` Day, observing of Ghandhi Jayanti, International Yoga Day etc. in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit
- 2.Energy audit
- 3.Clean and green campus initiatives
- 4.Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic communal socio-economic and other diversities .Different sports and cultural activities are organized inside the college to promote harmony towards each other. Commemorative days like Independence day, Republic day, Teachers' Day, Gandhi Jayanti, Women's day, World Environment Day, Yoga day, along with many regional festivals like Ali A:ye Ligang and Rongali Bihu are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievances redressal cells in the institution like student grievance redressal cell, women grievance redressal cell, which deal with grievances without considering anyone's racial or cultural background.

Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socio-economic and other diversities.

The College has organized many health related, environment related and women related programmes like Covid-19 awareness camp, Swachhta Pakhwara and road safety awareness programs, sapling plantation programs, anti tobacco camps, free education camps in the adopted villages etc. so that awareness spreading fast and get benefitted by all members of the society.

Brahmaputra Degree College takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the

country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs.

The college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

1. National Identities and symbols:

The College has always taken various direct and indirect steps which promote the awareness about various National Identities and symbols. The College celebrates the Independence Day & Republic Day with great pomp and vigour. The National Anthem “Jana Gana Mana” sings just after hoisting the Tri Colour Flag by the Principal of the College and in this way the College spreads the message of nation first policy.

1. Fundamental Duties and Rights of Indian Citizens:

The faculty of various departments are organized many academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students of the College have enthusiastically participated in various programs like:

1. Academic programs as such Seminar, Conference, Expert talks, etc. which enriched the awareness of Fundamental Duties and Rights.
2. By various activities like poster making competition, debates competition on legal issues etc.
3. Organizes various forms of legal aid and legal awareness camps to impart awareness of such issues.
4. Constitutional Obligations: The College has organized student centric activities like paper, poster & essay competition displays at annual Synergy event which always received huge participation from the students and promoted their awareness about the aspects of Indian citizenship.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1.1. Title of the Practice: Embankment Erosion Protection, Sisi-Tekeliphuta Dyke, Brahmaputra River

2. Objectives of the practice:

* To protect the embankment from erosion especially in the rainy session.

* To protect the agricultural land from erosion.

*To protect people`s land and home.

*To create awareness among the people about the causes of land erosion and the measures on how to resist continuous erosion naturally.

3. The Context :

The Institution stands for a socially relevant matters that awaken one`s sense of social responsibility to reach out and share their experiences and skills with the different section of society. The Institution is situated near the bank of the River Brahmaputra, at Bakulguri, Dhakuakhana Sub-Division of Assam. Hence, it has been facing devastating flood along with the vast rural area due to the erosion and breach of the embankment. More than fifty thousand people of this area are affected by flood in every year. . Miles of agricultural land, grazing land, forestry areas have either eroded or filled with sand. Even no existence is found today of several earlier revenue villages and the inhabitants of those villages are becoming landless and homeless only because of erosion and breached of embankment in many portions. So, embankment erosion is becoming a major problem of this region. It affects not only the people riverine villages, but every sphere of human life. It has mostly affected the educational institutions in academic affairs. So, being a part of this area [located in the riverine area], the Institution is always aware about the embankment erosion and it has been taking some important initiatives and major steps to resist the erosion for few years.

1.The Practice

To combat with the erosion of embankment, the Institution has taken several voluntary steps of erosion protection camps during the last couple of years. Many measures like placing of bamboo porcupines, wood porcupines to divert the current of the river, staked and sealed percolations with sand filled cement bags and [during the rainy sessions]made tree plantation all over the embankment side to protect naturally the eroded portions and organized many public awareness camps in collaboration with different NGO`s.

List of Embankment Erosion Protection Camps

SL no	Name of the Event	Location	Date & year
1	Embankment Erosion Protection Camp	Moderguri Dike, Brahmaputra River	27th March, 20217
2	Embankment Erosion Protection Camp	Charanchuck Pamong Dike, Brahmaputra river	6th April, 2018
3	Embankment Erosion Protection Camp	Kathoni Dike, Brahmaputra River	16th February, 2019
4	Embankment Erosion Protection Camp	Tekelipohuta Dike, Brahmaputra River	3rd March, 2021
5	Embankment Erosion Protection Camp	Takar-Chuck Dike, Brahmaputra River	29th October, 2022

5 .Evidence of Success: After vigorous activities organized by the Institution, a substantial positive changes and awareness have come up among the upcoming generations and the riverine people in respect of embankment erosion protection. The success of the practice is outlined as follow.

* The practice has brought about practical involvement of all the teachers and the students in socially associated activities other than mere class room teaching. After the introduction of the practice, teachers and students are often found to visit the embankment.

* There is a progressive change among the riverine people and the local youth in respect of embankment erosion, the causes and the protective measures of erosion.

*The riverine people are now very alert especially during the rainy seasons. They are always ready to give service when needed.

*The practice encourages the local people to plant more trees rather than cut down.

Problems Encountered and Resources Required: There are few problems on the way of its effective implementation. These are as follows.

*Some part of the embankment are very weak, the current of the water from the channel often attacks on the weak portion.

*Organizing an embankment erosion protection program is a costly matter. It needs a big amount of rupees for purchasing protection materials as such bamboo, wood, empty cement bags etc, for successful implementation.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Women Empowerment:

Brahmaputra Degree College was established in 1993 in a rural area where fully dominated by schedule tribes of Mising community of Assam, near the bank of the mighty Brahmaputra River. One of

the most aim and objective of this institution is to empower and enlighten women through academic excellence embedded with moral values to face challenges and thereby mould and lead the successive generations. Being a rural college dominated by Mising tribal community, it ensures the economic and social development of its women students and aims to empower them with better career opportunities. Hence, the Institution assures the holistic development of the women students so as to support them to become universal citizens of tomorrow. To look after the women students affairs, there is a separate strong Women Cell in the College. The objective of Women Cell is to intellectually enrich and uplift the women students. The Cell has been working to safeguard women`s rights and safety and thus organized many program, guest talks by empowered women. Various well-known women personalities are being invited for the guidance on several issues. Distinct health related Workshops, awareness program, seminars were conducted and health camps have been organized to find out the health issues with the help of Government doctors. It mainly focuses on enlightening the community about gender equity and the need for equivalent exposure to resources in all realms.

Objectives of Women Cell

- *To make awareness gender equity, rights and freedom of women in society
- *To inculcate among the youth a sense of social commitment.
- *To act as a linking channel between women community and the rural tribal people.
- *To create a feel of empathy among students for their fellow beings.
- *To provide training for Women empowerment.
- *Explore the talents of students and utilize them for betterment of society.

The institution is distinct in terms of offering equal opportunities of education to both the boys and the girl`s students from rural and poor background.

The following are the some of the specific details of various seminars, workshops and events held during the last five years.

Sl. No	Name of the Programme	Date & Year	No. of Particip
1	Gender Sensitization	23rd February, 2018	
2	Role of Women in Rural Economy	12th February, 2020	
3	Plastic Free Challenge	25th to 30th Sep, 2019	
4	International Women`s Day	8th March, 2021	
5	Silpi Divas	17TH January, 2021	
6	National Science Day	28th February, 2022	
7	International Girls` Day	24th January, 2022	
8	International Women Day	8th March, 2022	
9	World Anti Tobacco Day	31st May, 2022	
10	World Environment Day	5th June, 2022	

Gender Sensitization Program:

On 23rd February, 2018, Women Cell of Brahmaputra Degree College organized an awareness meeting on gender sensitization where participated a satisfactory number of women guardians along with students from the local area. The purpose of this program was to bring awareness on gender sensitivity and its importance. Sensitive issues related to gender were discussed among the mothers and the women guardians of the students. This program is undertaken to bring awareness among the youths and adolescent students on the importance of gender sensitivity and to guide their healthy lifestyle.

Role of Women in Rural Economy:

A day long workshop was conducted on 12th February, 2020 by Women Cell in collaboration with IQAC of Brahmaputra Degree College on "Role of Women in Rural Economy". A good number of women from the neighbouring villages of the college were participated in the workshop. Assistant Professor Mrs. Lulumoni Das, Department of History participated in the workshop as the resource person.

Plastic Free Challenge Campaign

A week long plastic free campaign was launched from 25th September, 2019 to 30th September, 2019 in joint collaboration with the NSS Cell, IQAC and the Women Cell of the college. First day of the program, the plastics littered in the campus of the college were collected and burnt.

On the second day's program, a plastic cleanup campaigns were conducted at many villages of Bakulguri area. At the end of the campaign, shopkeepers and shop owners were requested to use dustbins and paper made carry bags instead of plastic carry bags.

Covid19 Awareness Camp

On 20th March 2020, a daylong awareness camp on Covid19 was conducted in collaboration with the Innovative and best Practices Cell of Brahmaputra Degree College in Bakulguri area to sensitize the public about the Corona Pandemic and survival strategies from its impact. Through this campaign, arrangements were also made to distribute masks and sanitizers in some villages of Bakulguri area.

International Women's Day

To mark the International Women's Day on 8March, 2021, a joint meeting was organized by the Women Cell and the NSS unit of Brahmaputra Degree college. In the meeting the rights, duties and vital role of women and the creativity of women during the Covid period was widely discussed. The guest speaker (Resource Person) of the meeting Mrs. Dipali Chamuah, gave a valuable speech on Women rights.

International Girl's Day

A joint meeting of the Women Cell and the NSS unit was organized on 24th January 2022 on the occasion of International Girl`s Day where a good number of students and teachers along with resource person were present. Resource person Mr. Thaneswar Bora spoke very well about the place, duties, responsibilities and self reliance of women and girls in the society.

World Anti Tobacco Day

IQAC of Brahmaputra Degree College in collaboration with Women Cell and NSS unit organized an awareness programme on World Anti Tobacco Day in the college premises and outside of the college. So many students and Assistant professors and office staffs attended the meeting, where many of them delivered their lecture on the harmful effects of tobacco in human life. After the end of the meeting an awareness rally was organized from the college to Bakulguri Chari Ali to aware the local people from the addiction of tobacco.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Brahmaputra Degree College has signed MoU(s) with some leading Institutions for academic exchanges, bridge up well for students and teachers. The college has also signed MoU(s) with some Non-Governmental Organization (NGO) and Socio-cultural and literary organizations like Sakha sahitya shabha (A branch of Assam sahitya subha) etc. The College is doing automation of the college library.

Concluding Remarks :

The College has been playing a significant role for all round development of the student Society since its inception. The teachers and non-teaching employees have been dedicating their services for the development quality and quality of the college.

The institution with its defined vision leading to create an excellent centre of acquiring academic knowledge and skill development with high values by providing value based and quality education. The college is committed to student progression and strives for excellence through employability. The Principal – in – charge of the college plays a pro-active role in designing and implementation of plan and policy of the college. The college has been focusing on activities such as plantation of trees, keeping of good environment, conservation of water and energy, proper use of time etc.