



Office of the Principal

# BRAHMAPUTRA DEGREE COLLEGE

(Affiliated to Dibrugarh University)

P.O.: Bakulguri, Dist. - Lakhimpur, Assam, PIN - 787055

Website : [www.brahmaputradegreecollege.edu.in](http://www.brahmaputradegreecollege.edu.in), E-mail : [brahmaputradegreecollege1993@gmail.com](mailto:brahmaputradegreecollege1993@gmail.com), Phone : 9435393305 (M)

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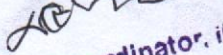
Date : 26/02/2021

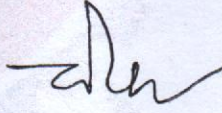
## Notification

It is hereby informed to all the members of the IQAC of Brahmputra Degree College that a meeting of the IQAC is scheduled to be held on 1<sup>st</sup> March, 2021 at 1:00.PM in the office of the Principal to discuss the following matters.

1. Formation of Beautification Committee
2. Completion of Syllabus in the stipulated time
3. Previous Question Paper discussion in the class Room.
4. Discussion on progressing report of different Committees for preparation of NAAC Assessment

Therefore, all members of IQAC are hereby cordially requested to attend the meeting.

  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
Principal IQAC  
Brahmaputra Degree College  
Bakulguri 787055



**MINUTES OF THE MEETING OF IQAC.  
BRAHMAPUTRA DEGREE COLLEGE  
DATE-01/03/2021 (MONDAY)**

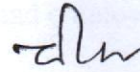
**Agenda of the meeting of IQAC**

1. Chairperson takes the seat.
2. Objectives of the meeting.
3. Discussion on the proceeding of the last meeting of IQAC and action taken.
4. **Special discussion on-**
  - (a) Formation of Beautification Committee
  - (b) Completion of syllabus in the stipulated time.
  - (c) Previous question papers discussion in the class room.
  - (d) Discussion on progressing report of different Committees preparation of NAAC Assessment.
5. Adopted Resolution.
6. Presidential Speech
7. Vote of thanks

**Members present in the meeting.**

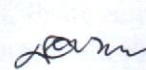
1. Mr. Gunindra Nath Pegu

Principal & cum chairman



2. Mr. Dhruvajyoti Konwar

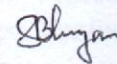
Co-ordinator



Co-ordinator, IQAC  
Brahmaputra Degree College

3. Mr. Suruj Bhuyan

Asst. Co-ordinator




4. Mr Pradip Patir

Asst. Co-ordinator



5. Mr. Dharmendra Kutum

Member



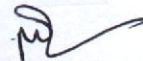
6. Mr. Bijit Dutta

Member



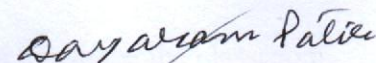
7. Mrs. Meghali Dutta

Member



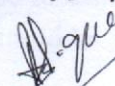
8. Mr. Dayaram Patir

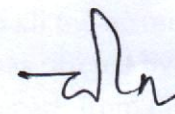
Member



9. Mr. Amiya Kumar Handique

Member



  
1/3/2021  
Principal IIC  
Brahmaputra Degree College  
Bakulquri 787055



**MINUTES OF THE MEETING OF IQAC.**  
**BRAHMAPUTRA DEGREE COLLEGE**  
**Date-01/03/2021 (MONDAY)**

A general meeting of Brahmaputra Degree College is held today (Monday) On 1<sup>st</sup> March, 2021 in the office of the principal at 1.00PM. Following request of Co-ordinator of IQAC, Principal cum Chairperson takes the chair of the president of the meeting and greeted all the members requesting their co-operation for the smooth conduct of the meeting. The IQAC Co-ordinator hands the agenda of the meeting over to him. Then the Chairperson read out the agenda of the meeting and it was accepted by all. The Chairperson asked the Co-ordinator of IQAC to explain objectives of the agenda of the meeting. The IQAC Co-ordinator explained the Objectives of the meeting. The meeting discussed detailed on the proceeding of the last meeting of IQAC and then it approved by all. The meeting discussed detailed on the formation of Beautification Committee. The meeting also discussed on completion of Syllabus in the stipulated time, previous question papers discussion in the classroom and progressing report of different committee for preparation of NAAC Assessment. The Chairperson has requested all the Co-ordinator to share the present status or progressing report of the respective Committee. The Co-ordinator of different Committees explained the development of their respective Committee report. The Co-ordinators said that they couldn't able to complete their report due to covid-19 pandemic.

**Adopted Resolutions** The meeting adopted the following resolutions

**Resolution- No 1.**

Beautification Committee was formed with the following teachers and employee as members and Student Union representative

- i) Co-ordinator-----Mr. Bijit Dutta, Asst. Professor
- ii) Member----- Mr.Dhrmendra Kutum, Asst. Professor
- iii) Member-----Mr.Bhabendra Doley, Asst. Professor
- iv) Member-----Mr. Biswajit Doley, Asst. Professor
- v) Member-----Mrs. Lulumoni Das, Asst. Professor
- vi) Member-----Mr. Dayaram Patir, Senior Asst.
- vii) Member-----Mr. Ghanakanta Patir, 4<sup>th</sup> Grade
- viii) Member-----Mr.Ajit Doley, 4<sup>th</sup> Grade
- ix) Member-----Mr. Jadu Doley, 4<sup>th</sup> Grade
- ix) Member-----Mr. Dipanjal Doley, 4<sup>th</sup> Grade
- xi) Member-----Mr. Bipul Doley, 4<sup>th</sup> Grade

**Student representative:-**

1. General Secretary, Student Union, BPDC
2. Social Service Secretary, Student Union, BPDC

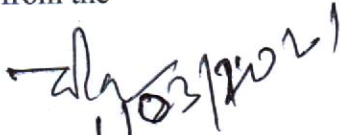
**Resolution-2:** All Departments should complete the syllabus in the stipulated time. Tutorial and extra classes should be taken to complete the syllabus.

**Resolution-3:** Question Papers of the previous exam should be discussed the classroom.

**Resolution-4:** All the Co-ordinator of different Committee should be taken war footing step to prepare their respective report for NAAC Assessment.

The Chairperson in his speech thanked and expressed gratitude to all the members in the attend for their active Co-ordinator. The Vote of thanks of the meeting was offered by the Co-ordinator of IQAC. The meeting ended with the presidential speech or remark from the Chairperson.

  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
Principal  
Brahmaputra Degree College  
Patilpur 787055





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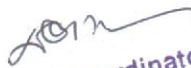
Date : 14/09/2021

## Notification

It is hereby informed to all the members of the IQAC of Brahmputra Degree College that a meeting of the IQAC is scheduled to be held on 18th September, 2021 at 1:30.PM in the office of the Principal to discuss the following matters.

1. Government SOP and Teaching –Learning system in Covid-19 Pandemic
2. Progression of the Seven Committees work and others Sub-Committees work for preparation of NAAC Assessment

Therefore, all members of IQAC are hereby cordially requested to attend the meeting.

  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
Principal IQAC  
Brahmaputra Degree College  
Bakulguri 787055



**MINUTES OF THE MEETING OF IQAC.  
BRAHMAPUTRA DEGREE COLLEGE  
DATE: 18/09/2021(Saturday)**

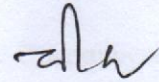
**Agenda of the Meeting of IQAC**

1. Chairperson takes the seat
2. Objectives of the meeting.
3. Discussion on the proceeding last meeting and action taken.
4. Discussion on Government SOP and Teaching Learning system in Covid-19 Pandemic.
5. Discussion on the Progression of the seven committees' work and other sub-committees work for preparation of NAAC Assessment.
5. Adopted Resolution.
6. Presidential Speech.
7. Vote of thanks.

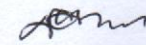
**Members Present in the meeting.**

1. Mr. Gunindra Nath Pegu
2. Mr. Dhruvajyoti Konwar
3. Mr. Suruj Bhuyan
4. Mr. Dharmendra Kutum
5. Mr. Bijit Dutta
6. Mr. Biju Patir
7. Mrs. Meghali Dutta
8. Mr. Dayaram Patir
9. Mr. Amiya Kumar Handique

Principal & cum chairman

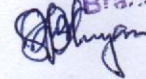


Co-ordinator

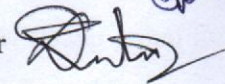


Co-ordinator, IQAC  
Brahmaputra Degree College

Asst. Co-ordinator



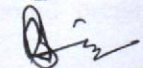
Member




Member



Member



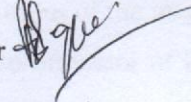
Member

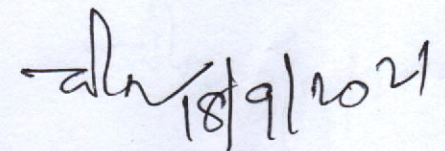


Member

Dayaram Patir

Member



  
18/9/2021

Principal IQAC  
Brahmaputra Degree College  
Bakulguri 787055



**MINUTES OF THE MEETING OF IQAC.  
BRAHMAPUTRA DEGREE COLLEGE  
DATE: 18/09/2021(Saturday)**

An IQAC meeting of the Brahmaputra Degree College is held today (Saturday) On September, 18, and 2021 in the office of the principal at 1.30. Following request of the Co-ordinator of IQAC. The Principal Cum Chairperson takes the chair of president of the meeting and welcomes all the members requesting their active co-operation for smooth conduct of the meeting. The Co-ordinator of IQAC hands the agenda of the meeting over to him. The Chairperson read out the Agenda of the meeting and it was accepted by all. Then the Chairperson asked the co-ordinator to explain the objective of the meeting. The co-ordinator of IQAC explained the objectives of the meeting. The meeting discussed detailed on the proceeding of the last meeting and then approved by all. The meeting discussed details on Government SOP and running of learning system of this college due to impact of covid-19. The meeting also discussed about the preparation of report by different Committee for NAAC Assessment.

After discussing all the matters, the meeting adopted following resolutions.

**Resolution No-1.:** Proper SOP and protocols of covid-19 pandemic as directed by the Government should be maintained and implemented in the College Campus.

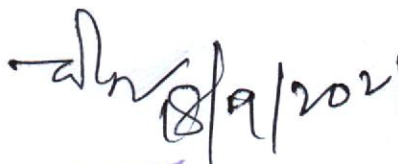
**Resolution No-2.:** Wearing of Mask should be made mandatory in the College Campus and Sanitization should be installed in the College Campus.

**Resolution No-3.:** All departments should be opened and maintained Whatsapp group for communication and for providing study materials.

**Resolution No-4.:** All Seven Committees and other sub-committees should prepare their respective committee reports for NAAC Assessment immediately.

The Chairperson in his speech thanked all the members present for their active co-operation. The Principal cum Chairperson advised to co-ordinator of IQAC to inform to all Co-ordinators of different committee and all the head of the Departments immediately, today resolutions of the meeting for the benefit of the institution and Students. The vote of thanks was offered by the Co-ordinator of IQAC. The meeting ended with the presidential Speech from the Chairperson.

  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
Principal IIC  
Brahmaputra Degree College  
Bakulguni 787055





Office of the Principal

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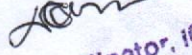
Date : 16/12/2021

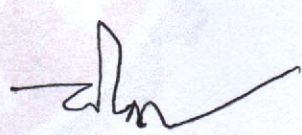
## Notification

It is hereby informed to all the members of the IQAC of Brahmputra Degree College that a meeting of the IQAC is scheduled to be held on 20th December, 2021 at 1:00.PM in the office of the Principal to discuss the following matters.

1. Formation of NAAC Co-ordination Committee
2. Sessional Exam and Previous Question papers discussion in the class room

Therefore, all members of IQAC are hereby cordially requested to attend the meeting.

  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
Principal IQ  
Brahmaputra Degree College  
Bakulguri 787055



**MINUTES OF THE MEETING OF IQAC.  
BRAHMAPUTRA DEGREE COLLEGE  
DATE: 20/12/2021**

**Agenda of the Meeting of IQAC**

1. Chairperson takes the seat
2. Objective of the meeting
3. Discussion on the proceeding last meeting and action taken
4. Special Discussion on-----
  - a) Formation of NAAC co-ordination Committee
  - b) Sessional Exam and previous question papers discussion
5. Adopted Resolution.
6. Presidential Speech.
7. Vote of thanks.

**Members Present in the meeting.**

1. Mr. Gunindra Nath Pegu
2. Mr. Dhruvajyoti Konwar
3. Mr. Suruj Bhuyan
4. Mr Pradip Patir
5. Mr. Dharmendra Kutum
6. Mr. Bijit Dutta
7. Mr. Biju Patir
8. Mrs. Meghali Dutta
9. Mr. Dayaram Patir
10. Mr. Amiya Kumar Handique
11. Mr. Rajesh Chetia

Principal & cum chairman

*[Signature]*

Co-ordinator

*[Signature]*

Co-ordinator, IQAC  
Brahmaputra Degree College

Asst. Co-ordinator

*[Signature]*

Asst. Co-ordinator

*[Signature]*

Member

*[Signature]*

Member

*[Signature]*

Member

*[Signature]*

Member

*[Signature]*

Member

*Dayaram Patir*

Member

*[Signature]*

Member

*[Signature]*  
20.12.21

*[Signature]*  
20/12/2021

Principal II  
Brahmaputra Degree College,  
Bakulguri 787055



**MINUTES OF THE MEETING OF IQAC.  
BRAHMAPUTRA DEGREE COLLEGE  
DATE: 20/12/2021**

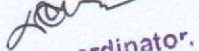
A general meeting of IQAC of Brahmaputra Degree College is held today (Monday) on December 20, 2021 in the office of the Principal at 1.00PM. Following request of the co-ordinator of IQAC, the Principal cum Chairperson takes the chair of the president of the meeting and greeted all the members requesting their active co-operation for smooth conduct of the meeting. The co-ordinator of IQAC hands the agenda of the meeting over to him. The Chairperson read out the Agenda of the meeting and it was accepted by all. Then the Chairperson asked the co-ordinator to explain the objective of the meeting. The co-ordinator of IQAC explained the objectives of the meeting. The meeting discussed detailed on the proceeding of the last meeting and then approved by all. The meeting discussed detailed on the formation of NAAC Assessment. The meeting also discussed for ensuring sessional examination and previous question papers discussion in the classroom. After discussing details, the meeting adopted following resolutions

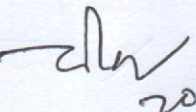
**Resolution: 1.** NAAC Co-ordinator Committee was formed with the following teachers as members-

- |                          |  |
|--------------------------|--|
| 1. Co-ordinator:-        | Mr. Hemanta Chetia, Asst. Professor        |
| 2. Asst. Co-ordinator: - | Mr. Suruj Bhuyan, Asst. Professor          |
| 3. Member:-              | Mr. Dharmendra Kutum, Vice Principal       |
| 4. Member:-              | Mr. Pradip Patir, Asst. Professor          |
| 5. Member:-              | Mrs. Meghali Dutta, Asst. Professor        |
| 6. Member:-              | Mr. Rajendra Prasad Singh, Asst. Professor |

**Resolution: 2.** Question papers of previous exam should be discussed in the class room.

The Chairperson in his speech thanked and expressed gratitude to all members in the present of the meeting for their active co-ordinator. The vote of thanks of the meeting was offered by the co-ordinator of IQAC. The meeting ended with the presidential speech from the Chairperson.

  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
20/12/2021  
Principal II  
Brahmaputra Degree College  
Bakulganj 787055