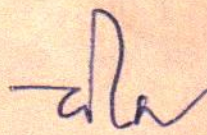




**CODE OF ETHICS**  
**BRAHMAPUTRA DEGREE COLLEGE**  
**P.O. BAKULGURI, P.S. DHAKUAKHANA, DIST-**  
**LAKHIMPUR ASSAM**  
**PIN-787055**

**PREPARED BY**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**BRAHMAPUTRA DEGREE COLLEGE**  
**P.O. BAKULGURI, DIST-LAKHIMPUR ASSAM**

  
Principal. IC  
Brahmaputra Degree College  
P.O - Bakulguri-787055

## **Code of Ethics**

### **CODE OF PROFESSIONAL ETHICS**

This code of ethics shall regulate the behavior of all teachers in this college. The values that are to guide the teachers are emphasized in this code. This code addresses the relationship that the teachers should have with various stakeholders-the students entrusted in their care as well as colleagues, parents, guardians and the general community.

#### **Teacher and the Students**

1. The members of the teaching profession shall maintain professional boundaries whilst in college and out of college, avoid inappropriate relationships with students.
2. The members of the teaching profession shall maintain a professional distance; they shall refrain from taking advantage of professional relationships with students for their own personal benefit and behave in keeping with their unique position of trust and status as role models
3. The members of the teaching profession shall follow safe behavior management policies and guide lines, as directed by the relevant college and education authorities; they shall exercise care in their language, gestures and attitudes, ensuring that they do not damage the self-esteem of the students in any manner and shall act in a professional manner at all times.
4. The members of the teaching profession shall demonstrate respect for diversity, maintain fairness and promote equality irrespective of gender race, religion, sexual orientation, appearance, age, language or different needs or abilities.
5. The members of the teaching profession shall contribute to the creation of fair and inclusive academic environment by addressing discrimination stereotyping and bullying.
6. The members of the teaching profession shall identify and refer to the competent authorities in any issues that might impact on students' welfare at the earliest possible stage.

#### **Teachers with the colleagues, parents and guardians**

1. The members of the teaching profession shall work in a collegiate and cooperative manner with colleagues and other professionals who work in multidisciplinary teams officially recognized by the education authorities.
2. The members of the teaching profession shall respect, support and collaborate with colleagues both in matters concerning the education of students as well as in maintaining relations with colleagues in the highest standards of professional courtesy.
3. The members of the teaching profession shall be prepared to help junior colleagues and those in training and induction in all possible ways.

4. The members of the teaching profession shall respect the authority of senior professional colleagues while retaining the right to express professional opinion and dissent.
5. The members of the teaching profession shall not reprimand, censure, rebuke or criticize any colleague, or any other member of the teaching profession, in the presence of students or in public.
6. The members of the teaching profession shall refrain from making public statements which bring the profession into disrepute.
7. The members of the teaching profession shall develop and maintain good relationships between home and school, respecting the role that parents, guardians of the students.
8. The members of the teaching profession shall engage and work positively with parents, as far as possible, in an open and respectful way.
9. The members of the teaching profession shall ensure that their communications with parents, students and colleagues comply with those policies and procedures issued college level, as well as those educational policies and procedures issued at state or national level.
10. The members of the teaching profession shall demonstrate respect for diversity when dealing with colleagues, parents, guardians in their capacity as partners in the educative process.
11. The members of the teaching profession shall make every efforts to encourage parents, guardians to interest themselves actively in the education and welfare of children in their care.

### **Principles of Honesty and Integrity**

1. Comply with policies and procedures issued at college, state or national education level, regarding the use of property, facilities, finances, and in ICT in their educational setting.
2. Conduct assessment and examination related tasks with integrity and in compliance with official regulations and procedures.
3. Represent themselves, their experience, professional position and qualifications honestly.
4. Only disclose confidential information within the parameters allowed by legislation.
5. Be mindful of their position as a role model to students.
6. Both in their personal and professional life be watchful of their behavior and attitude, being that these may have an impact on the profession they represent.

### **Professional Knowledge Up to Date**

1. The members of the teaching profession shall maintain high standards of practice in relation to teaching and learning, classroom management, planning, monitoring, assessment and reporting.
2. The members of the teaching profession shall keep their professional knowledge and skills updated throughout their teaching career.
3. The members of the teaching profession shall keep updated their knowledge of relevant guidelines and educational developments in their teaching post and role and relation to teaching in general.
4. The members of the teaching profession shall reflect upon and evaluate their practice as part of their continuing professional development.
5. The members of the teaching professional shall be open and respond positively to constructive feedback regarding their teaching practices.
6. The members of the teaching profession shall seek support, advice and guidance where necessary.

### **Rules of Discipline for Students**

1. A student shall lose /her right of admission to his/her class, if he / she fails to attend his/her classes continuously for 15 teaching days from the date of the commencement of classes.
2. The courses of study in Brahmaputra Degree College are full time courses. No student can take any other full time course concurrently. If any student is admitted to any other course, then the student/ guardian should inform the college authority immediately and discontinue the other course if he/ she wants to continue the course at the college. Violation of this provision will lead to disciplinary action.
3. Students are responsible for their conduct to the Principal and are prohibited from doing anything either inside or outside the college, that amount to breach/break of discipline or interference in the discipline and normal working of the college. Students shall be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary action may involve warning and/ or fine, and /or suspension from the classes, from the examination, from the use of the college library or even from the college as such.
4. Students shall conduct themselves in decorous manner both towards the members of the staff [Teaching and Administration] and towards their fellow students. Insubordination, unbecoming language or indecorous conduct including teasing, ragging, assaulting others, etc. shall be severely dealt with.
5. Students shall maintain perfect silence in the classroom and desist from demonstration or disorderly behavior. They must not loiter in the corridor or in front of the classroom and must keep as quiet as possible at all times.

6. Students shall take proper care of the college property, furniture and premises and they must not spoil or damage to, or temper with the college property, furniture and fittings. They shall not litter the college campus.

7. Students shall leave their bicycles, scooters, /motorcycles locked in the shed provided for this purpose. No two wheelers should be parked in any other part of the college campus.

8. No society can be informed in the college without the permission of the Principal, nor shall any person be invited to address a meeting in the college without the prior permission of the college authority.

9. Students shall not bring in to college campus any article deemed by the college to have a dangerous and / or disruptive influence on the academic environment. Students found in possession of Cell Phones inside the examination hall are liable to be expelled.

10. All students will be required to classes and other activities held inside the college campus in College Uniform as given below:

\* Boys` : White shirts and black pants.

\* Girls` : White Kurta and White Salwar with Navy Blue Dupatta.

11. Ragging is strictly banned inside the college premises. Students found to be involved in any form of Ragging will be expelled from the college as per existing rules of the college.

## **Rules and Regulations of the Central Library**

### **General Rules**

1. Keep silence inside and surroundings of the library.
2. Please register your name, in the gate register before entering and leaving the library.
3. Keep your bags in the property counter since bags are not allowed inside the library.
4. Do not spit inside the library.
5. Use of Mobile Phone is strictly prohibited inside the library.
6. Enter the library with proper College Uniform.
7. Bring your own library card.
8. Please maintain good behaviour with library staff.

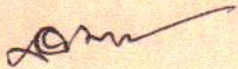
## Rules

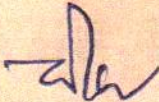
- 1 Issue 3(three) nos of books for Students and 5 (five) nos books for Teachers and Employees
- 2 Book will be issued to student's period of 15 days and a period of 30 Days for teaching & Non- Teaching employees.
- 3 Students can renew the library books for one time within the 15 days period
- 4 Dog- earring the pages of a book, marking or writing therein with ink or pencil, tearing or taking out its pages or otherwise damaging it will constitute an injury to a book.
- 5 Any such injury to a book is a serious offence. Unless the borrower points out the injury at the time of borrowing the book, he/ she shall be required to replace the book or pay its prive as per library rules.

Day of issue of Book for each Semester -----Monday & Wednesday

Return and Renew ----- Every Day

Reading -----Every Day.

  
(Mr. Dhrubajyoti Konwar)  
Co-ordinator  
IQAC, Brahmaputra Degree College  
Bakulguri  
Co-ordinator, IQAC  
Brahmaputra Degree College

  
(Mr. Gunindra Nath Pegu )  
Principal i/c  
Brahmaputra Degree College  
Bakulguri

Principal, i/c  
Brahmaputra Degree College  
PO - Bakulguri-787056



Office of the Principal

# BRAHMAPUTRA DEGREE COLLEGE

(Affiliated to Dibrugarh University)

P.O.: Bakulguri, Dist. - Lakhimpur, Assam, PIN - 787055



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Ref. No. ....

Date : .....

## Our Vision

To make accessible for all, affordable and excellent centers of higher education in order to create an environment of acquiring academic knowledge and skill development with high social values.

## Our Mission

To provide affordable but value based and quality education by identifying hidden talents in their respective chosen streams and provide opportunities to realize their full potential in order to shape them into accomplished and capable persons of the country.

## Aim

To impart highest standard of education through value based holistic teaching and learning by imbibing traditional and innovative practices.

To create platform for exploring creative potential and give shape to their ideas.

Inculcate a strong belief in hard work and core values of gender equality, human rights and ecology in order to make them socially responsible citizens.

To equip students with skills needed to adapt better to the changing global scenario and gain access to various career opportunities.

To guide the students all along in the course of their journey through life and transform their dreams into reality

  
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Website : www.brahmaputradegreecollege.edu.in, E-mail : brahmaputradegreecollege1993@gmail.com, Phone : 9435393305 (M)

Ref. No. ....

Date : .....

## Governing Body members for the Academic Year (2021-2022):

Sl. No.	Name & Title	Educational Qualification	Profession	Phone/Contact No.	Designation
1	Bhula Nath Gogoi	M.A	Retired Associate. Prof., Dhakuakhana College	9859644991	President, G.B
2	Gunindra Nath Pegu	M.A	Principal, i/c	9435393305	Principal, i/c, Secretary
3	Dharmendra Kutum	M.A	Vice-Principal	9365682156	Member Ex-Officio
4	Taranath Pegu	B.A	Teacher	6901172569	Guardian Member
5	Dharma Kanta Doley	M.A		9678188617	Guardian Member
6	Renu Patir	H.S			Women Member
7	Purnananda Gogoi	M.A	Retired Vice-Principal Dhakuakhana College	9101032810	University Nominee Member D.U
8	Dr. Manash Jyoti Neog	M.A. Ph.D	Principal, Harhi College	7002392761	University Nominee Member D.U
9	Biju Patir	M.A, NET	Asstt. Prof.	9707515086	Teacher Member
10	Jibanath Doley	M.A, SLET	Asstt. Prof.	8822093820	Teacher Member
11	Dayaram Patir	B.A	Sr. Office Asstt.	8473048782	Non-Teaching Member

  
Principal, i/c  
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